



## Information Systems Sub (Finance) Committee

**Date:** TUESDAY, 9 DECEMBER 2014  
**Time:** 11.30 am  
**Venue:** COMMITTEE ROOM 1 - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Roger Chadwick (Chairman)  
Jeremy Mayhew (Deputy Chairman)  
Randall Anderson  
Nigel Challis  
Jamie Ingham Clark  
Alderman Peter Estlin  
Hugh Morris  
Sylvia Moys  
Graham Packham  
Dhruv Patel  
Chris Punter  
Deputy John Tomlinson

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Lunch will be served in the Guildhall Club at 1pm  
**NB: Part of this meeting could be the subject of audio video recording**

John Barradell  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETINGS**  
To agree the public minutes and non-public summary of the meeting held on the 23<sup>rd</sup> September and 21<sup>st</sup> October 2014.  

**For Decision**  
(Pages 1 - 6)
4. **HEAD OF IT UPDATE**  
A Report of the Chamberlain  

**For Information**  
(Pages 7 - 10)
5. **CHIEF INFORMATION OFFICER UPDATE**  
A verbal report of the Chamberlain  

**For Information**
6. **PROGRESS REPORT ON STRATEGIC PROGRAMMES AND ALL IS PROJECTS**  
A report of the Chamberlain  

**For Information**  
(Pages 11 - 22)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There was no other business.
9. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

## Part 2 - Non-Public Agenda

10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**  
To agree the non-public minutes of the meeting held on 23<sup>rd</sup> September and 21<sup>st</sup> October 2014.  

**For Decision**  
(Pages 23 - 32)

11. **ACTIONS FROM IS SUB**  
A report of the Chamberlain  
**For Information**  
(Pages 33 - 36)
12. **INFORMATION SYSTEMS - QUARTERLY UPDATE**  
A report of the Chamberlain  
**For Information**  
(Pages 37 - 40)
13. **INFORMATION SYSTEM RISK REGISTER**  
A report of the Chamberlain  
**For Information**  
(Pages 41 - 48)
14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**